ACADEMIC YEAR 2012-13

ANNUAL QUALITY ASSURANCE REPORT

Submitted to
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
BENGALURU

M.N.C. BALIKA MAHAVIDYALAYA
NALBARI, ASSAM 781335
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Internal Quality Assurance Cell
M.N.C. BALIKA MAHAVIDYALAYA
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Annual Quality Assurance Report
2012-13

A brief profile: Mahendra Narayan Choudhury Balika Mahavidyalaya, Nalbari is a premier institution of higher education for women learners at one of the traditionally enlightened and sensitive districts of Assam. It was established on 08-07-79 solely with the liberal charity of great philanthropist of our locality, Late Mahendra Narayan Choudhury. It has a very ideal location in the very heart of the Nalbari town. Girls from different parts of the North East have been studying here. The College has made rapid strides in the field of female education in a short span of time. It is owing to commitment and dedication of the teaching and non-teaching staff and the perseverance of the students. The guardians of the locality have also contributed to its growth significantly. With a high opinion regarding the quality of education imparted in the institution, they aspire for getting their wards admitted here. Mahendra Narayan Choudhury Balika Mahavidyalaya is committed to all round growth of female students, It believes that learning should address all the four criteria - TO KNOW, TO DO, TO BE AND TO LIVE TOGETHER - In contrast to flippant attitude it would foster a sense of responsibility and strive to bring home the significance of social commitment, ethical values and liberal spirit in educational system. Keeping in view the economic and socio-cultural panorama of the region, it will endeavour to help students face the challenges of the new world order.

MOTTO: The motto of our College is ‘Vani Vijayatam’. It indicates that knowledge triumphs. Here knowledge does not connote mere accumulation of facts and information. It must add to the growth of creative and original thinking and gradually bring about a positive transformation in one’s personality.
Part- A

Plan of Action: Quality Enhancement in Academics and Research

Outcome:

- Training in the use of ICT for teaching staff for greater technological intervention.
- Concentrated focus on Research especially among the faculty continued. Two of our faculty members have submitted their theses.
- All departments admitted students on the basis of written tests (Entrance Test)
- Daily Activity Format was introduced for faculty for greater accountability
- Office staff and a couple of faculty members trained in the use of automation software.
- Steps taken to enlarge the idea of social inclusiveness – one example being facilitation of admission of physically challenged students.
- Flexi-work conditions provided to faculty doing research to prevent disruption of academic activity. Any loss of teaching days is made up during Sundays and holidays to the extent possible

Plan of Action: Social Relevance Through Extension Activities

Outcome:

- Carried out free health check up camp in remote villages.
- Adoption of school for computer literacy, that provides education for children from under privileged communities.
- The College facilitated different NGOs, social groups, cultural organisations to conduct seminars, workshops etc. for optimizing infrastructure use.
- Established a committee to study the feasibility of starting a Community College for under privileged youths of the Greater Nalbari Area.
- Special Programme initiated for adult literacy in some remote villages.
- Population Education programme initiated for proper management of human resources in some remote schools.
- The College has taken up the challenge to trainee teachers selected by the Govt. There are about 200 hundred such trainees at present. Faculty of this College is engaged in conducting workshop for these teachers.

Plan of Action: Infrastructural Development and Support Services

Outcome:

- Upgradation of the college office with up to date software
- New Canteen has been inaugurated in the newly constructed building partly funded by UGC
- Newly constructed recreation facility is dedicated for students
- More toilet facilities are introduced.
- Counselling is provided to students for appearing in Teacher Eligibility Test Earlier such efforts resulted in quite a few of our regular students clearing the eligibility test.
Plan of Action: Sharing Knowledge and Experience

Outcome:

- A large number of students and faculty get opportunity to travel different places to study, to do research, or to present papers. All the departments at Major level were sent on study tours to various places outside and within the state.

- In 2012-13 eight departments were sent on study tour.

- Faculty and students from other colleges are invited to use our resource pool like Digital Language Laboratory, C-DAC computer Lab.

- Even school children of our district were invited to have a feel of Language Lab.

- Sporadic exchange of faculty and students continued with nearby colleges.

Plan of Action: Dissemination of Information

- The college publishes one newsletter periodically carrying information about the activities of the college to the students, faculty, alumni and the public in general.

- Prospectus is also a vital document which diffuses all necessary information to stakeholders.

- The various departmental journals and college magazine too play a role in dissemination of information.

- The information about various aspects and developments are put out on the Transparency Board in the interest of transparency.

Plan of Action: Strengthening of Alumni Association

Outcome:

- The Alumni Association of the College was set up in 2004, prior to NAAC accreditation.

- The importance of this association has gradually grown over the years. Its significance as an agency of positive change brought about by feedback received through direct, face to face events and on a regular informal basis has been institutionalized.
We have now alumni working in faculty positions in various universities, including Delhi University, Central University Tejpur, Dibrugarh University, Gauhati University and a number of colleges who are passionately involved with the quality aspects of this college.

At any given point in the last ten years there has been at least ten of our alumni work in this college in temporary teaching positions. Their memories as students recycled to the College as feedback help us in bridging the gap between learner expectations and the system in place.

Students occupying different position in life outside academia too help us in keeping with the changing needs of the learners.

Alumni meets, though held annually, are viewed more as series of inputs and suggestions rather than a couple of yearly events.

Plan of action: Parent Teachers’ Meet

Outcome:

- For better understanding of the teaching learning environment of the college under the guidance of IQAC the college organizes Parent Teacher Meet annually.
- Parent members in the Governing Body give their valuable inputs to make teaching learning more congenial to learners.
- There is open door policy of allowing all stakeholders to give their suggestions as and when required. This has helped us to earn ample goodwill.

Part-B

Activities Reflecting the Goals and Objectives of the College

Academic Excellence

- By Academic Excellence we understand performance of students not only in terms of singular vertical lines but the horizontal growth which reflect the performance of general students.
- The IQAC conducted an Academic Audit in June/July 2009 for all departments with the help of two subject experts for each departments. The Academic Council conducts such audit usually after results are declared.
- It also sets benchmarks for departments
- Excellence is also in the context of our social commitment to inclusive education in keeping with the vision of our founder.
Social Relevance

- The college continues to nurture a tradition of ensuring quality that are closely linked to social needs around us. Students and Staff work in the various outreach programmes of the College namely: The Rural Service, Computer Literacy Programme for under-privileged students, Adult Education Programme etc.
- Relevant programmes are organized under the banner of Green Club, Ranger Team, Value Education for the holistic development of the community.

New Academic Programme Introduced by the College

- Two new courses namely BCA and Travel and Tourism Management under Gauhati University, Guwahati, were introduced for Higher Secondary passed students. Besides Tally and Photoshop were also added for computer interested students.
- We are planning to introduce Mass Comm. and Information Technology from the next session. Govt of Assam has asked us to choose two from a bouquet of courses which would be professional in nature. Keeping in view the basic humanities characteristics of this College we have decided to go for Mass Comm and Information technology.
- A study centre of KK Handique State Open University has opened and a number of new courses namely Bachelor Preparatory Programme (BPP) and B.A., B.Com, BCA have been introduced.
- Compulsory Computer Literacy Programme under C-DAC has been introduced.
- The traditional UG courses do not deliver much skill component to the learners. In other words these learners would hardly have skills that would make them employable in the workplace.
- We have tried to address this issue by introducing self-financing certificate courses. Picking up a certificate course is mandatory. For example a certificate course like Montessory Method, run by The Dept of Education helped a lot our students succeed at the Teacher Eligibility Test by helping them with pedagogical problems and issues.
- In fact most departments act as the nodal agency to manage a certificate course integrally related that department.
- All the Courses, except CMOA run by C-DAC Pune, are designed by the College

Innovation in Curricular Design and Transaction

As an affiliated college under Gauhati University we can not design any course at UG level. But as members of the University Curriculum design team our faculty have advanced their valuable suggestions to the University.
Prof C. Jain, a former faculty and later Principal of this college was a member of the Academic Council. Dr Birendra Deka, a former faculty of Education too worked on the Academic Council.

But as an educational institution we try to address the huge gap existing between education as it is delivered and employability.

The following departments have redesigned the under mentioned self financed courses. These courses are aimed at imparting employable skills to the learner and thereby adding value to the traditional degree.

We have designed the following certificate of courses. Various departments are entrusted with responsibility of running course as the nodal agency.

1. Department of Assamese & English : Certificate Course in Communicative Skills
2. Dept. of Education : Certificate Course in Montessori Methods
3. Dept. of Economics : Certificate Curse in Entrepreneurship and Sales
4. Dept. of History : Certificate Course in Travel and Tourism
5. Dept of Computer : Certificate course in Basic Computing (CMOA)
6. Dept of Economics : Certificate Course in Art and Craft

These courses are delivered to students at a very nominal rate. Each student has to choose at least one such course.

These courses are delivered to students at a very nominal cost so that each student can afford it.

Interdisciplinary Approach to Teaching Learning

- The basic philosophy of this practice is to drive home the point that every field of knowledge is related to everything else.

- It is a practice within the larger category of humanities where a teacher from politics will take a given related subject in the department of History or Philosophy and vice versa.

- Interdisciplinary approach has been in place within various departments for quite some time now.

- This practice not only enriches teaching learning but also enlarges the mental horizon of the learner besides making up the shortfall in faculty hands.
Examination Reform

In conducting examination for the certificate base courses the college has made many changes for effective evaluation. All examination works are computerized and results are declared within a month from the completion of examination.

Being an affiliated college under Gauhati University, Guwahati, the college does not have the freedom to make Examination Reform for the other under graduate programmes.

But as far as the Internal Assessments go we make evaluation as comprehensive as possible. We use various parameters like seminar presentation, group discussions, Debate, Extempore speech, symposia etc. besides the written tests to evaluate a student. These methods enthuse the learners and enhance their skill levels.

But where we have this freedom like Internal Assessment we have introduced a variety of parameters beyond the purely written tests. Students are assessed on various presentation skill, effective articulation, Body language, regularity of attendance, leadership skill and so on.

Plan of Action: Gender Sensitisation

The workplace is a gendered space. This is a social reality one can hardly overlook. The need to sensitize people on issues concerning women has to have special attention in the light of forces working against women.

We have a Women Study Forum, a unit of the same organization of Gauhati University, has been working in the College and outside to educate and make aware students, teachers and the public in general on issues concerning women. It has been in existence for the last 8 years or so.

The Gender Sensitization Cell, in collaboration with the Women Study Forum, plans and implements programs related to girls/women.

Ours is an all girls institution and the forum has added responsibility of ensuring a congenial mental and physical condition for them

The Women Study Forum publishes a journal titled Ardha Akash( Half the sky) which is its mouthpiece. During the session 2012-13 the forum has carried out the following programs:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Date</th>
<th>Name of the Program</th>
<th>Resource Person</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>20/06/2012</td>
<td>Rabha Divas in collaboration with Nalbari Zilla Lekhika Samal (District Women writers Forum)</td>
<td>Dr Leena Deka Ms Bimala Devi</td>
</tr>
<tr>
<td>2</td>
<td>05/11/2012</td>
<td>Sudha Kantha Bhupen Hazarika</td>
<td>Humanism in the Songs of</td>
</tr>
<tr>
<td>No.</td>
<td>Date</td>
<td>Event</td>
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</tr>
<tr>
<td>3</td>
<td>05/11/2012</td>
<td>Dr Mamoni Raisom Goswami</td>
<td>Against Patriarchy : Women in the Writings of Dr Mamoni Raisom Goswami</td>
</tr>
<tr>
<td>4</td>
<td>15/12/2012</td>
<td>Akash (Forum for Women of Assam Sahitya Sabha) in collaboration with</td>
<td>Prof. Semim Akhtar, State Convener</td>
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<tr>
<td></td>
<td></td>
<td>Zilla sahiya Sabha</td>
<td>Anis-uz-zaman, Poet</td>
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<td></td>
<td></td>
<td></td>
<td>Ms Barnali Sarma, Activist</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>Dr Leena Deka</td>
</tr>
<tr>
<td>5</td>
<td>08/03/2013</td>
<td>International Women’s Day</td>
<td>Staff and students exchanged view regarding issues concerning the girl child and women</td>
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</tbody>
</table>

**Plan of Action: Transparency Practices**

Transparency is a reflection of the functional philosophy of the college. It recognizes the right of all stakeholders to know thing related to all aspects of the institution’s life. Transparency is also innately related to accountability.

We have an **RTI Cell** under an RTI Officer who is entrusted the responsibility of addressing all questions related to RTI applications.

We have also introduced a new system- Transparency Board which is used to notify all vital information- for example finance/ funds received by the College. Even stakeholders who are interested in knowing anything about the College or its functioning are allowed to access and see documents related to the matter informally.

**Plan of Action: Counseling /Coaching for Entry into Service**

A number of our students appear for various competitive examinations and have successfully passed and engaged themselves in different professions.

The college often provides free coaching for meritorious as well as economically weak students on a time to time basis.

We also impart training to job aspirants, particularly in the education sector. This has yielded dividends with quite a few of our student trainees succeeding in Teacher Eligibility Tests.
Faculty Development Programs

Faculty development programs are part of the functioning and growth mechanism of the College. From time to time the college devises ways to keep teachers updated on new developments in related discipline.

To help teachers hone their teaching skills we have introduced a practice called Peer Review of Class. This entails presence of other colleague/colleagues in the class of a teacher and give feedback on the effectiveness of teaching. Peers also give suggestions to make classes more effective.

Of course this requires that other colleagues have a gap period. This practice, though not embedded completely into teaching learning, has helped a healthy give and take between colleagues and minimized ego problem.

Faculty completing a Refresher or Orientation requires a presentation on the course at the college and how these things would benefit the learners. The basic idea behind this is to transfer whatever the teacher learns to the students and other faculty members.

Besides whenever a new technology is introduced – for example e-class, faculty is imparted training in the use of the new technology. The office staff too is imparted training, like Office Automation Software is introduced.

Peer Review of Classes

Peer Review of Class is an interesting experiment we have been doing for some time now. This entails presence of other faculty members, from or outside the department, in the class taken by a colleague. At the end of the class the colleagues evaluate the effectiveness of the class.

These colleagues usually do not silently sit through the class but participate in the on-going discussion making the teaching learning experience challenging.

After the class the colleagues give their insights about the effectiveness of the teacher. Such practices reduce the ego of teachers and show the way to further growth.

Honestly speaking such practices need to be embedded into teaching learning process on a day to day basis.
Plan of Action: Research as an Attitude to Work

Research Culture

Ours was one of the few colleges where more than 50 per cent of the teachers were Ph. D. degree holders. Some of them left the college to join as Principals at other colleges.

M.Phil and Ph.Ds are important but more than this we try to inculcate a culture of enquiry, a mental attitude to know ones environment. We see research in this light and the most important stakeholders are involved in this through environment studies, Education surveys, socio-economic surveys and so on.

Environmental Studies being a mandatory subject, students are asked to submit their projects on the environmental issues of their locality and the solutions they would bring about. Students involved in practical solutions to local environment problems are awarded good marks.

Annual Financial Statement 2012-13

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<td>Salary</td>
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<td>Tuition Fees</td>
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<td>Govt. Grant</td>
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<td>Educational tour</td>
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<td>UGC Grants</td>
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<td><strong>Total</strong></td>
<td><strong>35676656.00</strong></td>
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Cash in Hand: 316.15
Bank Balance: 1780145.09
Grand Total: 37457117.24
Seminar both National and International attended:

Mrs. Karabi Choudhury, Asst. Professor, Dept. of Pol. Science participated in the UGC sponsored National Seminar On Youth Unrest: Issues and Impact on Socio- economic life of India with special reference to NE Region organized by Harhi College held on 30 March 2013. The topic of her paper was Women Empowerment Through Education

Hitesh Ch. Kalita Asst. Professor in Philosophy participated in ICPR sponsored workshop on Teaching of Philosophy in Colleges and Universities of Assam: Problems and Prospects held at Gauhati University on 29-31 May 2013.

Mrs. Anima Dutta , Asst. Professor, Dept. of History participated in the UGC sponsored National Seminar 14th Women Convention, Assam College Teachers Association organized by Teachers Unit of Nawgong College held on 5th May 2012, the topic of her presentation was: The Role of Women in Management and Governance in the Colleges of Nalbari District.

Dr. Parul Devi, Associate Professor, dept. of Philosophy participated in UGC sponsored National Seminar on the Folk Tradition performing art in the NE Indi organized by Bajali College held in 2013.

Plan of Action: Enriching Learning Experience

The Dept. of History of our college in its Study Tour in Delhi organized one special Lecture on Recent Trends in History and Archaeological Study and Interaction Programme in Association with Archaeological Survey of India (ASI), Delhi held on 22nd Oct. 2013 held at Red Fort. The Lecture was delivered by Dr. Sanjay Kr. Manjul, Deputy Director Institute of Archaeological Survey of India.

SYMPOSIUM, SEMINAR ORGANISED

All the departments of the College organise symposium on Friday every week regularly for Major students. Topics of the seminars are finalised by the concerned department one week ahead. Students’ participation is compulsory and faculty members act as resource persons. Even students are also asked to read short papers on given topics and answer questions.

**Seminar, Group Discussion, Symposium etc. during the Session 2012-13**

**By the various Departments**

<table>
<thead>
<tr>
<th>Date</th>
<th>Subject</th>
<th>Name of topics</th>
<th>Resource person</th>
<th>Participants</th>
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<tbody>
<tr>
<td>Assamese</td>
<td>Origin and development of Ankia Nat</td>
<td>Dr. L. Deka Dr. Manima Bhuyan</td>
<td>124</td>
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<tr>
<td>English</td>
<td>The short story: Its origin and development</td>
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<td>Education</td>
<td>State briefly the development of women education in your state.</td>
<td>Dhanada Kalita Dr. Reba Goswami</td>
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<td>20-9-12</td>
<td>Economics</td>
<td>Discuss the role of state Govt. in this respect</td>
<td>G.K. Bhatta, D. Devi</td>
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<td></td>
<td>Political Science</td>
<td>Basis features of the Indian Constitution</td>
<td>H. Kalita, Parul Devi</td>
<td>89</td>
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<td></td>
<td>Philosophy</td>
<td>Is the World Real according to Advaita Bedanta</td>
<td>Pranita Devi, Dr. Parul Devi</td>
<td>68</td>
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<td>27-9-12</td>
<td>Assamese</td>
<td>Romantic Poems and their Impact on Assamese Poetry</td>
<td>Dr. Leena Deka, Dr. N.N. Sarma</td>
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<td>English</td>
<td>Literary Concepts</td>
<td>Dr. K.K. Deka, M. Barua</td>
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<td>Education</td>
<td>Role of Play Way Method in Education in child life</td>
<td>Dr. D Choudhury, Dr. Reba Goswami</td>
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<td>Economics</td>
<td>Socio-economic problems faced by College-goers</td>
<td>Naba Kr. Talukdar, Dr. D. Devi</td>
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<td>Political Science</td>
<td>Basic features of Indian Constitution</td>
<td>N.C. Kalita, Karabi Choudhury</td>
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<td>Philosophy</td>
<td>A Critical estimate on Carvaka Materialism</td>
<td>Pranita Devi, H. Kalita</td>
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<td>24-1-13</td>
<td>Assamese</td>
<td>Elements of Drama</td>
<td>Dr. Leena Deka</td>
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<td>English</td>
<td>Fate As Reflected in Shakespeare &amp; Hardy</td>
<td>Dr. K.K. Deka</td>
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<td></td>
<td>Education</td>
<td>Evaluate and Analyse the work experience of Secondary School level. Why socially useful productive work introduced in our education system</td>
<td>Dr. D. Choudhury, Dr. Reba Goswami</td>
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<td></td>
<td>Economics</td>
<td>Mathematics as an integral part of Modern Economic analysis</td>
<td>Dr. D. Devi, G. Bhatta</td>
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<td>Behaviouralism</td>
<td>K. Choudhury</td>
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<td>Aurobindo’s Theory of Evolution</td>
<td>Dr. Parul Devi, H. Kalita</td>
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<td>Assamese</td>
<td>Jyotiprasad Drama : Rupalim</td>
<td>Dr. Leena Deka, H. Talukdar</td>
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<td>English</td>
<td>Victorian Women Novelist</td>
<td>Dr. K.K. Deka, M. Barua</td>
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<td>Education</td>
<td>Compulsory Primary Education</td>
<td>Dr. R. Goswami</td>
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<td>31-1-13</td>
<td>Assamese</td>
<td>Rupalim and Monavanna : A Comparative Discussion</td>
<td>H. Talukdar, M. Bhuyan</td>
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<td>English</td>
<td>Concept of Childhood in English Romantic Poetry</td>
<td>M. Bhuyan, Dr. K.K. Deka</td>
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<td>Education</td>
<td>‘Secondary Education, its development and problems’</td>
<td>D. Kalita, Dr. R. Goswami, Dr. D. Choudhury</td>
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<td></td>
<td>Economics</td>
<td>A Critical Assessment of Five Years Plans in India</td>
<td>N.K. Talukdar, Dr. Dalimi Devi</td>
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<td>P. Kalita</td>
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<td>Philosophy</td>
<td>A Comparative study of Hindu conception of God with Islam</td>
<td>Pranita Devi, H. Kalita</td>
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<td>7-3-13</td>
<td>Assamese</td>
<td>Influence of West in Modern Assamese Drama</td>
<td>Ganesh Ch. Barman, Dr. L. Deka</td>
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<td>Extempore Speech</td>
<td>M. Baruah</td>
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<td>Vocationalization of Education</td>
<td>D. Kalita, Dr. R. Goswami, Dr. D. Choudhury</td>
<td>84</td>
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<tr>
<td></td>
<td>Economics</td>
<td>European Union and Euro</td>
<td>N. Talukdar, G.K. Bhatta</td>
<td>39</td>
</tr>
<tr>
<td></td>
<td>Political Science</td>
<td>Role of Conversion in the British Constitution</td>
<td>K. Choudhury, N.C. Kalita</td>
<td>90</td>
</tr>
<tr>
<td></td>
<td>Philosophy</td>
<td>Conception of Brahma in Advaita Philosophy</td>
<td>Dr. Parul Devi, H. Kalita, Pranita Devi</td>
<td>66</td>
</tr>
<tr>
<td>14-3-13</td>
<td>Assamese</td>
<td>Ornamentation and Poetic Fame</td>
<td>Dr. L. Deka, Dr. M. Bhuyan</td>
<td>106</td>
</tr>
<tr>
<td></td>
<td>English</td>
<td>The Novel : Origin &amp; Growth</td>
<td>M. Baruah, Dr. K.K. Deka</td>
<td>65</td>
</tr>
<tr>
<td></td>
<td>Education</td>
<td>Co-curricular activities</td>
<td>D. Kalita, Dr. R. Goswami, Dr. D. Choudhury</td>
<td>38</td>
</tr>
<tr>
<td></td>
<td>Economics</td>
<td>Centre-State Financial Relation</td>
<td>P. Kalita, N. Talukdar</td>
<td>24</td>
</tr>
<tr>
<td></td>
<td>Political Science</td>
<td>Role of Law in British Constitution</td>
<td>K. Choudhury, N.C. Kalita</td>
<td>94</td>
</tr>
<tr>
<td></td>
<td>Philosophy</td>
<td>A critical analysis of the ‘No Soul Theory’ of Buddhism</td>
<td>Dr. Parul Devi, P. Devi</td>
<td>66</td>
</tr>
<tr>
<td>Date</td>
<td>Subject</td>
<td>Topic</td>
<td>Speaker(s)</td>
<td>Pages</td>
</tr>
<tr>
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</tr>
<tr>
<td>21-3-13</td>
<td>Assamese</td>
<td>Comparative Literature</td>
<td>Dr. Leena Deka</td>
<td>119</td>
</tr>
<tr>
<td></td>
<td>English</td>
<td>A Talk on Morphologes</td>
<td>Dr. K.K. Deka</td>
<td>64</td>
</tr>
<tr>
<td></td>
<td>Education</td>
<td>Development of Education in Assam since independence</td>
<td>D. Kalita Dr. D. Choudhury</td>
<td>36</td>
</tr>
<tr>
<td></td>
<td>Economics</td>
<td>Approaches of Unity analysis: Cardinal Vs Ordinal</td>
<td>N.K. Talukdar</td>
<td>36</td>
</tr>
<tr>
<td></td>
<td>Political</td>
<td>Post Behaviouralism</td>
<td>N.C. Kalita K. Choudhury</td>
<td>106</td>
</tr>
<tr>
<td></td>
<td>Science</td>
<td>Radhakrishnan’s concept of Intellect and intuition</td>
<td>Dr. Parul Devi H. Kalita</td>
<td>64</td>
</tr>
<tr>
<td>28-3-13</td>
<td>Assamese</td>
<td>Mysticism and Mysticism in the poems of Nalinibala</td>
<td>Dr. L. Deka Dr. D. Choudhury</td>
<td>108</td>
</tr>
<tr>
<td></td>
<td>English</td>
<td>Classicism &amp; Romanticism</td>
<td>H.K. Dutta Dr. K.K. Deka</td>
<td>56</td>
</tr>
<tr>
<td></td>
<td>Education</td>
<td>Define the concept of Mass-media. Discuss the role of Mass-media in the development of education of the society</td>
<td>D. Kalita Dr. D. Choudhury</td>
<td>29</td>
</tr>
<tr>
<td></td>
<td>Economics</td>
<td>Extempore Speech on: Dual economy, Parallel economy, Black Money, Macro-micro etc.</td>
<td>G. Bhatta N. Talukdar</td>
<td>34</td>
</tr>
<tr>
<td></td>
<td>Political</td>
<td>Platonic Theory of Education</td>
<td>P. Kalita N.C. Kalita</td>
<td>98</td>
</tr>
<tr>
<td></td>
<td>Science</td>
<td>Different kind of interference according to Navya Philosophy</td>
<td>H. Kalita Pranita Devi</td>
<td>69</td>
</tr>
<tr>
<td>4-4-13</td>
<td>Assamese</td>
<td>Folk Literature of Assam</td>
<td>Dr. L. Deka Dr. M. Bhuyan</td>
<td>119</td>
</tr>
<tr>
<td></td>
<td>English</td>
<td>Feminism</td>
<td>Dr. K.K. Deka</td>
<td>64</td>
</tr>
<tr>
<td></td>
<td>Education</td>
<td>Playway in Education</td>
<td>D. Kalita Dr. D. Choudhury</td>
<td>48</td>
</tr>
<tr>
<td></td>
<td>Economics</td>
<td>Not Held</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Political</td>
<td>Constitutional Position of the President of India</td>
<td>P. Kalita K. Choudhury</td>
<td>108</td>
</tr>
<tr>
<td></td>
<td>Science</td>
<td>Relation between Epistemology and Metaphysics</td>
<td>H. Kalita Dr. P. Devi</td>
<td>68</td>
</tr>
<tr>
<td>11-4-13</td>
<td>Assamese</td>
<td>Not Held</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>English</td>
<td>Not Held</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Education</td>
<td>Material Conditions of teaching</td>
<td>D. Kalita Dr. D. Choudhury Dr. R. Goswami</td>
<td>39</td>
</tr>
<tr>
<td></td>
<td>Economics</td>
<td>Not Held</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Political</td>
<td>Concept of Power</td>
<td>N.C. Kalita P. Kalita</td>
<td>109</td>
</tr>
<tr>
<td></td>
<td>Science</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Philosophy</td>
<td></td>
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</tbody>
</table>
Plan of Action : Differential Stream Treatment

The college has a good tradition to conduct **Sunday Special Classes** for economically backward classes. For the smooth conduction of these classes retired faculties and ad hoc teachers are also involved.

These classes are a part of the good practice called **Differential Stream Treatment** which aims at taking care of the **differential needs of students**. According to their needs students are slotted into different streams/groups.

It helps us **optimize the available resources** with and around us better in the form of enhancing learning inputs.

This practice has a long history in this institution and the media, both print and electronic, has acknowledged it.

**Research Grants:**

Minor Research Project:

<table>
<thead>
<tr>
<th>Name of the Faculty</th>
<th>Title</th>
<th>Sponsored by</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Reba Goswami</td>
<td>Role of the religious Institutions in Imparting informal education : a case study of Vileswar Dewalaya</td>
<td>UGC</td>
</tr>
<tr>
<td>Dr. Leena Deka</td>
<td>A Comparative study on the Culture of Arunacahal and Assam</td>
<td>UGC</td>
</tr>
<tr>
<td>Kaushik Kr. Deka</td>
<td>Folk Art form of North Kamrupa and North Bengal : A Comparative Study</td>
<td>UGC</td>
</tr>
<tr>
<td>G.K. Bhatta</td>
<td>Raising status of women through SHG and socio economic development, a case study of Pub Nalbari Development Block</td>
<td>UGC</td>
</tr>
</tbody>
</table>

**Faculty as Research Guide**
For M. Phil:

<table>
<thead>
<tr>
<th>DEPT.</th>
<th>RECOGNISED GUIDE</th>
<th>STUDENTS ENROLLED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assamese</td>
<td>Dr. Leena Deka</td>
<td>04</td>
</tr>
<tr>
<td>English</td>
<td>Dr. K.C. Goudo</td>
<td>06</td>
</tr>
<tr>
<td>Economics</td>
<td>Dr. Dalimi Devi</td>
<td>03</td>
</tr>
<tr>
<td>Education</td>
<td>Dr. Dipti Choudhury</td>
<td>03</td>
</tr>
<tr>
<td>Education</td>
<td>Dr. Reba Goswami</td>
<td>01</td>
</tr>
</tbody>
</table>

For Ph.D:

<table>
<thead>
<tr>
<th>DEPT.</th>
<th>RECOGNISED GUIDE</th>
<th>STUDENTS ENROLLED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assamese</td>
<td>Dr. Leena Deka</td>
<td>09</td>
</tr>
</tbody>
</table>

Internal Resource Generated by the College:

- The college has been generating substantial funds for purchasing books, journals, equipments and other materials.
- Funds are also generated for developing minor infrastructure.
- MNC Open College (a wing of this college) which manages UG, PG, Computer, Management and other professional courses is a huge draw, making it one of the largest open learning study centers in the state. It has generated healthy financial resources for the College.
- The Study Center for delivering Institute of Open and Distance Learning of GU at this College too has substantially contributed to its sound financial health.
- These funds are pumped into creating more learning resources as well as physical facilities on priority basis.
- The C-DAC computer facility which delivers Compulsory Computer Literacy Programme too makes substantial contribution to its financial health. This center also imparts various computer courses on a value for money basis.

Support System:

- A large number of students from the weaker section of the society are provided concession on different fees from the Students Aid Fund. There is a special committee to identify the poor students.
- Free Health Check up camp is organized with the help of some doctors, nurses and medical staff.
- We have a mechanism in place to provide support to excellence. For instance a student securing 80% marks or above will be exempt from paying admission fee.
- Students excelling in studies are issued Achiever’s Card which allows them to get more books from the central library besides the usual quota of books.
Inter-face Program : Participatory Management

To get student leadership to work in tandem with the College Management for more efficient and transparent functioning of the college we have introduced a system in which the General Secretary is invited to participate in the deliberations of College Management.

We hope to get the support of the Students’ Union in executing various academic and development projects.

Improvement in the Library and Information Services:

- Books for *competitive examination* and for *self development* were purchased.
- A separate library section for the benefit of *socio-economically backward students* was added.
- *Reference Section* of the library is revamped.
- *BSNL Broadband* facility for library was procured.
- *Bar Code Printer* and scanner were introduced in the library for completion of the automation of the library.
- *Digital Repository System* is installed in the library server to manage digital resources.
- Scanner cum copier is acquired for the purpose of digitalization of documents.
- *Book Bank* facility for economically disadvantaged and SC, ST, OBC students is introduced.
- *Achievers Card* for brilliant students is introduced as incentive for excellence.
- A separate section on *multimedia and e-resources* is introduced.
- *LAN System* is introduced.

Students Feedback System

Learner-centeredness being the spirit of teaching learning the learner is the king in the campus. Student feedback follows this philosophy.

The tradition of students’ feedback on teaching learning environment is continued under the IQAC. The data is used both for faculty improvement and for enhancing the curriculum of the respective departments as and when needed.

Faculty members are apprised about their respective feedback from students, usually orally. When negative feedback persists written communication is made as a last resort.

Computerization of Administration and the Process of Admission and Examination results:

Computerization of Administration, Admission and Examination system is another important development this year.
But it will take some time for effective and efficient use of the new system.

**Increase in Infrastructural Facility:**

Construction of the New Canteen building is with UGC grants. This building also houses students’ day home as well as wash room facilities.

Another addition is the recreation room for students.

**Electrical Equipments Purchased:**

- Computers
- LCD Projectors
- Digital Printers
- Xerox machine
- Online UPS
- Embedded Microphone System
- Camera for Video conferencing system

**Computer and Internet Access and Training to Teachers and Students:**

Students and teachers continue to have access to computers and internet in the Computer Laboratory and in respective departments, including Central library. Computer education is also offered on compulsory basis under C-Dac, Pune for the undergraduate students.

For greater access to the course we have negotiated with C-DAC authorities in Pune and brought down the fee of the course almost half the original delivery price.

This has helped a lot of underprivileged students get quality computer education at an extremely reasonable rate.

This plan (Universalisation of computer education) has enhanced learners’ skills which is essential in every walk of life. This also helped a lot of students get employment with Govt. and private concerns.

**Financial Aid to Students**

**Scholarships:**

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Particulars</th>
<th>No. of students</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>SC</td>
<td>64</td>
<td>247895.00</td>
</tr>
<tr>
<td>2</td>
<td>ST</td>
<td>29</td>
<td>128960.00</td>
</tr>
<tr>
<td>3</td>
<td>OBC</td>
<td>169</td>
<td>311700.00</td>
</tr>
<tr>
<td>4</td>
<td>Minorities</td>
<td>46</td>
<td>283590.00</td>
</tr>
</tbody>
</table>
Students Exchange Programme

Student and faculty exchange program that has been functioning in the college since 2004. We visit selected partner colleges of the state to share and to learn from others’ experience.

This is a capital intensive activity and not every college can afford it. Therefore we have arrangement with colleges within a radius of 50 kms.

This program is also aimed at optimizing resource pool of the College like the Digital Language Laboratory, C-DAC Computer Centre, the Library resources.

This is also helpful in sharing knowledge resource of faculty in relevant areas.

This practice needs to be institutionalized to be truly effective. But for this other partner colleges need to devise a common programme.

Activities and Support from the Parent Teachers Association:

To look after the parent teachers’ relationship the college has set up one Parent Teachers Association. The committee, along with the Principal, meets the parents as and when required to discuss both academic and personal issues of their wards.

The Personal Counseling Cell too periodically gives report regarding individual students if serious issues are involved. In such cases parents are invited for discussion.

The Governing Body too has two guardian members, one of them a lady,

Health Services:

The college provides round the clock health services to the members of the college community. Though a permanent doctor is not recruited, doctors are invited from the locality as and when required. The college has also one club namely MNCBM Health Awareness Club. Seminars, meetings and camps are arranged to discuss various health related issues.
Examination performance:

<table>
<thead>
<tr>
<th>Year</th>
<th>B.A. Final Exam Appeared</th>
<th>Simple Pass</th>
<th>Second Class</th>
<th>First Class</th>
<th>Total Passed</th>
<th>Pass P.C.</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012</td>
<td>447</td>
<td>92</td>
<td>213</td>
<td>35</td>
<td>340</td>
<td>76.06%</td>
</tr>
</tbody>
</table>

Activities of Guidance and Counselling Unit:

The college has one Career Counselling and Guidance Cell. The counseling cell of the college provides both personal and academic help to students.

The faculty and non teaching staff also approach the counsellor when needed. Sometimes some resource persons are also hired for special counseling. Every department refers students to the Counsellor when a need is identified.

GRIEVANCE REDRESSAL CELL

- The G.R. Cell tries to address the grievances of the following :-
  - Students
  - Teachers
  - Non-teaching staff
  - Stake holders

- The grievances may be : (a) systemic or (b) individual related.
The grievances should have direct relationship either with the administrative, teaching-learning, infrastructural or other aspects of college mechanism.

The grievances may be submitted in writing through the Grievances and Suggestion Box or personally communicated to the Principal.

The Principal, who is the President of the Cell, tries to address all genuine grievances with the speed they deserve. In expediting action he seeks the advice of the G.B. President in necessary. The Principal is assisted by three faculty members.

The cell is empowered to prompt any incident that would have an adverse impact on the academic environment of the college.

**Activities of Personal Counselling Cell:**

The Personal Counselling cell of the college under the proper guidance of Dr. Dipti Choudhury, Associate Professor, Dept. of Education helps students in need of psychological help. The cell also helps students to cope up with academic stress and to help avoid intra and interpersonal tensions and conflicts.

We are in consultation with a psychiatrist to provide counseling services on a regular institutionalized basis in the campus. One leading counselor has agreed to offer her service. We are working out the modalities of such an arrangement.

**Placement Services Provided to Students**

The placement cell of the college seeks to provide a platform that would bridge various companies across the country. Some of the leading companies like Tata Motors, Hyundai Motors, Reliance, Jetwings visit our campus for motivating our students for their companies.

**Magazines and Departmental Journals:**

The college has a tradition to publish one college magazine annually. Besides, every department of the college is expected to publish departmental journal on periodic basis. These journals are mandated to showcase the talent pool within the college besides contribution from resource persons from outside.

Name of some of the departmental journals are:

<table>
<thead>
<tr>
<th>Dept. of Assamese</th>
<th>Dept. of English</th>
<th>Dept of Education</th>
<th>Dept of Economics</th>
<th>Dept of History</th>
<th>Dept of Philosophy</th>
<th>Dept of Pol. Science</th>
</tr>
</thead>
</table>
Besides, the *Wall Magazines* at every department too provide a forum for the creative pool of the college and for diffusing information.

**Publication : Books- both text and creative books**

Teachers of the College have been writing both text books for UG and Higher Secondary classes for quite some years now. Some teachers, particularly in the Dept. of Assamese have published creative writings like poetry collections, short story collections and novels. They have also critical writing publications to their credit.

Teachers also contributed to volumes of collected articles published by various agencies and various colleges.

The College *Publication Board* too takes initiative in publishing books on the life and contribution of the founder besides encouraging teachers to enrich society by their publications.

**Papers Presented by the Faculty Members in Regional/ National/ International Conferences/ Seminars/ Workshops:**

**Dr. Leena Deka :**
**Book :** *Sanskritir Ruprekha* Published by Chinmoy Deka Shillong in 2012  
*Niyam Bhangar Niyam* by Pratisruti Prakashan Guwahati in 2013

**Padmeswar Kalita:**
**Book:** *Snatak Mahalar Rajnaitik Tatta* (in Assamese) published by Chandra Prakash, Guwahati in 2012

**Kaushik Kr. Deka**

**Mrs. Karabi Choudhury**
- Nationalism, Conflict of the Bodos relating to separate state in the context of Assam published in On Ethnic Conflict and Identity Crisis of different groups of NE India by Suren Das College, Hajo in Aug, 2013 (with ISBN)
- Need of Education for Women in our Society in Importance of Women Education for the Upliftmen of Rural Society by M.K. College Chenga, Barpeta June, 2012 (with ISBN)

**Hitesh Ch. Kalita :**

Dr. Manima Bhuyan, Assistant Professor in Assamese

- Asor Dharmiya Loka Geetat Nari Manar Abhibyakti, an article published in Gopal, a souvenir of Sri Sri Gopal Than Dharmalochani Sabha Ghograpar in 2012
- Darrangi Paribaishya Kala: Seo Sapari Naam, published in Dainik Asom on 8th July 2012.

Anima Dutta:
Book: India Under the Mughals published by Chnadra Praksh Guwahati in 2013

PART-C

Details of plan for the next year:

1. Construction of administrative block
2. Sporting facilities
3. Addition to existing certificate courses
4. Proposal to DONER Ministry for construction of Library cum auditorium
5. Instituting a permanent Medical Cell
6. Appointment of a qualified Psychological Counselor
7. Devising ways to stop disruption of classes during exam time

General Information About the College

Name and Address of the College  M.N.C. Balika Mahavidyalaya
Nalbari, Assam
Phone No- 03624-220567
Fax No- 03624-220567
e-mail: mncbm_nalbari @rediffmail.com
website : www.mncbm.ac.in

Head of the Institution  Dr Krishna Ch. Goudo, M.A., Ph.D., DCA
Principal

Name and Address of the IQAC Coordinator  Prof. Padmeswar Kalita
Head, Dept Political Science

Year of Establishment  1979

Type of the College  Govt. Provincialised College
Affiliated to Gauhati University Assam
Whether the college has been assessed and accredited by NAAC: YES
If Yes what is the star or grade awarded: B++ Grade
Year in which assessed: 2004

Teaching and Non Teaching Staff

Vice-Principal: Sri Ganesh Barman, M.A.

Teaching Staff:

Department of Assamese:
2. Dr. Leena Deka, M.A. (Double), Ph.D.
3. Dr. Manima Bhuyan, M.A. Ph. D.
4. Dr. Narnarayan Sarma, Ph.D. (Visiting faculty)
5. Ad-hoc lecturers - 02

Department of English:
1. Dr. Krishna Chandro Goudo, M.A. Ph. D., (HoD.)
2. Sri Kaushik Kr. Deka, M.A.
3. Ad-hoc lecturers-05
4. Sri Bhabendra Kr. Bhattacharjya (Visiting faculty)

Department of Education:
1. Mrs. Dhanada Kalita, M.A. (H.o.D)
2. Dr. Reba Goswami, M.A., Ph.D.
3. Dr. Dipti Choudhury, M.A., Ph.D.
4. Ad-hoc lecturers -03

Department of Economics:
1. Mr. Naba Kumar Talukdar, M.A. (H.o.D.)
2. Dr. Dalimi Devi, M.A., Ph.D, PGDHE
3. Mr Girindra Kumar Bhatta, M.A.
4. Ad-hoc lecturers -02

Department of Philosophy:
2. Mrs. Pranita Devi, M.A.
3. Sri Hitesh Kalita, M.A.
4. Ad-hoc, lecturers - 03

Department of Political Science:
2. Sri Narayan Chandra Kalita, M.A., LL.B.
3. Mrs Karabi Choudhury, M.A.
4. Ad-hoc lecturers -03

Department of History:
1. Dr. Anima Dutta, M.A.
2. Ad-hoc, lecturer-01

LIBRARY STAFF:
1. Sri Sudhin Dutta, B.Sc., M.L.I.Sc. (Librian)
2. Sri Biren Kr. Pathak (Library Assistant)
3. Sri Kamaleswar Mazumdar (Library Bearer)
4. Sri Basanta Das (Library Bearer)

NON-TEACHING STAFF:
1. Sri Dhrubajit Dutta, (Senior U.D.A.)
2. Sri Chapal Dutta (U.D.A.)
3. Sri Basanta Buzar Baruah (L.D.A)
4. Sri Sanjib Das (L.D.A)
5. Sri Debeswar Deka (L.D.A)
6. Sri Gangadhar Goswami (L.D.A)
7. Sri Deben Dutta (Grade-IV)
8. Sri Upen Rajbongshi (Grade-IV)
9. Sri Dhaneswar Baishya (Grade-IV)
10. Sri Mohan Bezbaruah (Grade-IV)
11. Sri Durga Mohan Deka (Grade-IV)
12. Sri Lankeswar Rajbongshi (Grade-IV)
13. Sri Basanta Das (Adhoc)
14. Sri Anju Rajbonshi (Adhoc)
15. Sri Rini Dutta (Adhoc)
16. Sri Binita Das (Adhoc)
Different cells and committees:

- IQAC
- GRIEVANCE REDRESSAL CELL
- ANTI-RAGGING CELL
- RTI CELL
- EXTENSION EDUCATION CELL:
- SOCIETY FOR PROMOTION OF NATIONAL INTEGRATION AND COMMUNAL HARMONY:
- HEALTH AWARENESS CLUB:
- M.N.C. MULTI-GYM MANAGEMENT COMMITTEE:
- POPULATION EDUCATION CLUB:
- ECONOMIC FORUM:
- EDUCATION FORUM:
- POLITICAL SCIENCE FORUM:
- ASAMIYA SAHITYA CHARA:
- ENGLISH STUDY FORUM:
- PHILOSOPHICAL SOCIETY:
- SOCIETY FOR PROMOTION OF FOLK CULTURE AND CLASSICAL MUSIC:
- HOSTEL MANAGEMENT COMMITTEE:
- DEBATING SOCIETY
- WOMEN STUDY FORUM (Affiliated to G.U.)
- RESEARCH WORK AND DOCUMENTATION
- CAREER COUNSELLING AND GUIDANCE
- ADULT EDUCATION CELL
- PARENT-TEACHER ASSOCIATION
- PERSONAL COUNSELLING CELL
- ALUMNI ASSOCIATION
- SCOUTS & GUIDES (RANGER) COMMITTEE
- MEDITATION & YOGA CELL
- COLLEGE CANTEEN SUPERVISION COMMITTEE
- GREEN CLUB
- DISASTER RISK MANAGEMENT COMMITTEE
- HEALTH CLUB
GOVERNING BODY OF THE COLLEGE

Secretary : Sri Ganesh Ch. Barman, Principal I/C, M.A.
Govt. Nominee : Sri Murari Mohan Dutta

Sri Madan Ch. Kalita, M.L.A.

Teachers Members : Sri Parul Devi

Dr. Leena Deka

Guardian Member : Smt. Khiroda Buzarbaruah

University Nominee : Prof. Bapukan Choudhury, G. U.

Dr. Tarani Kt. Dutta, G.U.

Member N/T : Sri Dhrubajit Dutta

MERIT AWARDS / SCHOLARSHIPS FOR STUDENTS

1. Subhadra Choudhury Merit Award
2. Uttara Choudhury Merit Award
3. Nanibala Dutta Merit Award
4. Madan Mohan Dutta Merit Award
5. Prabhat Narayan Choudhury Merit Award
6. National Merit Scholarship
7. State Merit Scholarship
8. BPL students Scholarship
9. SC/ST Scholarship
10. OBC/MOBC Scholarship
11. Minorities Scholarship

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